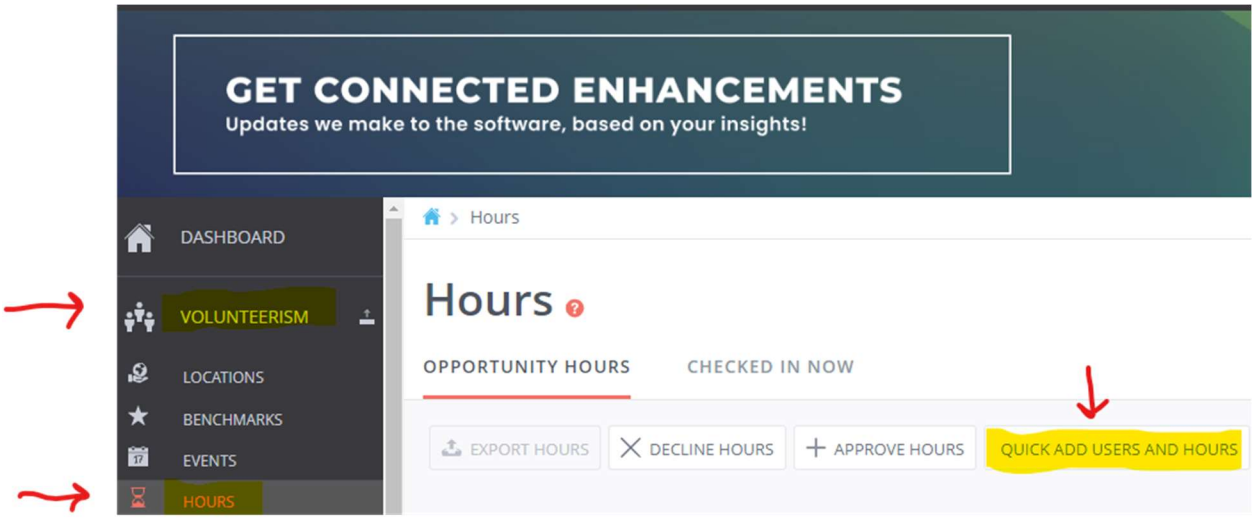
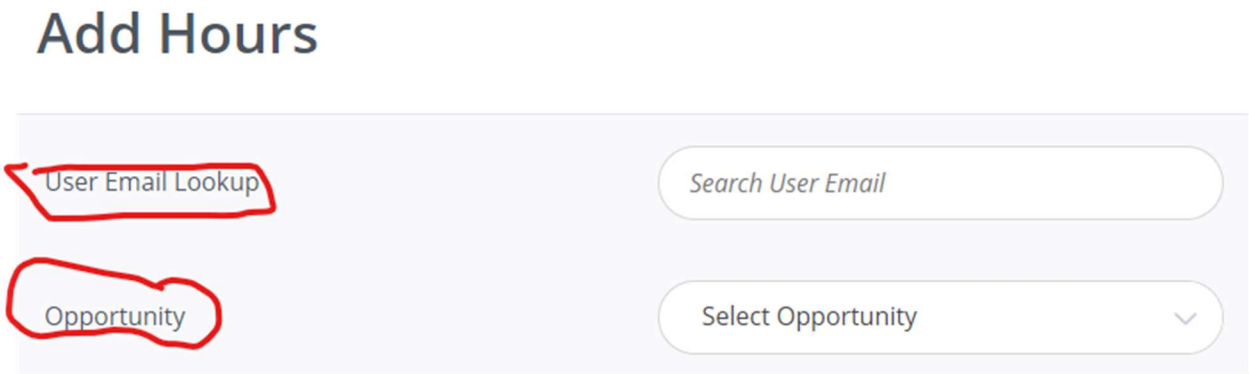
Adding Volunteer Hours by the Program Manager

https://volunteer.elizabethnewlife.org/manager

Volunteerism> Hours> Quick Add users and hours



Start typing the volunteer email (it will pop up if they have been approved)

Choose the Specific Opportunity in the drop down. From time to time a volunteer may be interested in doing an additional opportunity. If so, this new opportunity may need to be added by HR. Some opportunities require training i.e. Mentorship.